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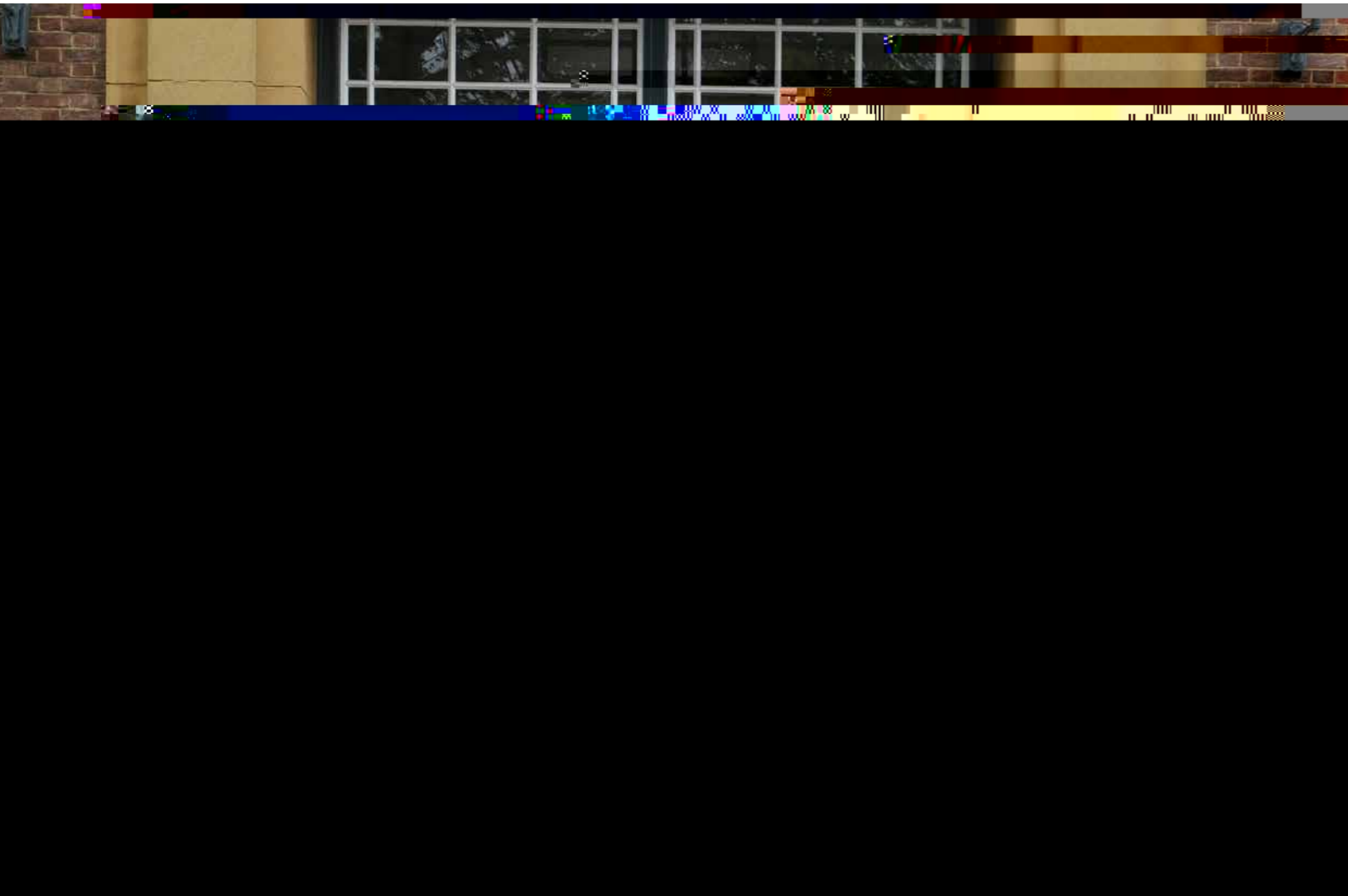
# INTRODUCTION

Activate Learning is committed to energising our communities to generate prosperity and opportunity.

The Activate Learning Corporation Board is comprised of highly skilled and experienced governors from a wide range of professional and personal backgrounds.

Our governors show exceptional commitment to Activate Learning's vision to transform lives through learning  
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Read more about our Governance Structure [here](#).



# WHO WE ARE

Activate Learning is a pioneering education group with a global reach. The group comprises secondary, further and higher education, apprenticeship and business training.

We are at the forefront of a critical new phase in the delivery of applied learning. The role and value of education in creating and driving productivity, is being recognised as never before.

Our partnerships with industry are establishing clear pathways to employment for every learner, created and co-delivered by employers.

Unprecedented changes in technology, the global economy and education policy require an innovative learning professional to develop talented people with the soft and technical skills required to deliver the innovation our country needs.

Our expertise in technical education is underpinned by an understanding of the elements required for effective learning - our Learning Philosophy. Our ambitions are captured in our group vision and mission:

## Vision



TO ACHIEVE FAR-REACHING, PROGRESSIVE CHANGE AND IMPACT THROUGH LEARNING"

## Mission



PROVIDING TALENT FOR BUSINESS, TRANSFORMING LIVES THROUGH OUR LEARNING PHILOSOPHY"

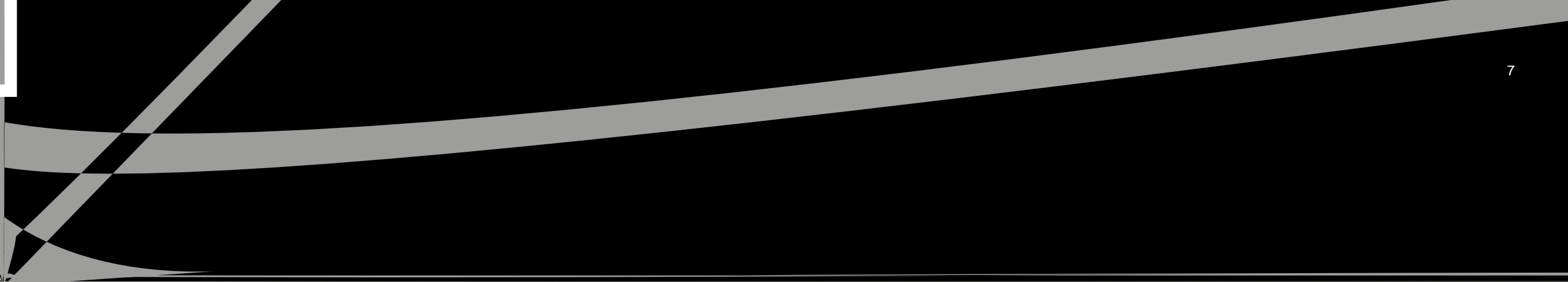
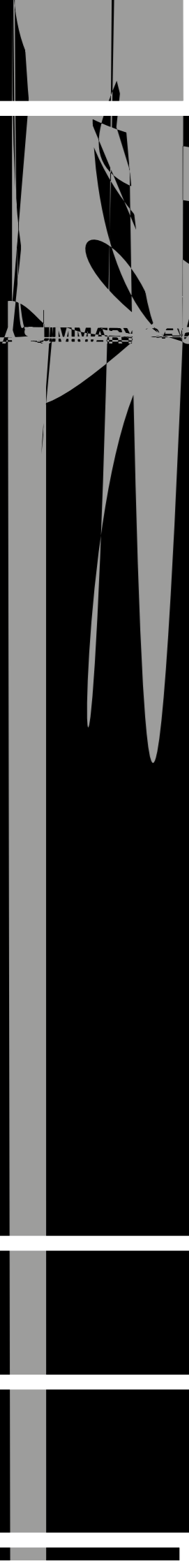
As we enter the next phase of our journey we are building on strong foundations to deliver an unparalleled learning experience, designed to meet learner and industry needs.





International





# ROLE DESCRIPTION

## ▶ Activate Learning

Activate Learning is a forward-thinking education group that aims for far reaching, progressive change and impact through learning. We work with learners as individuals, helping them make the choice of course and career pathway that's right for them. Our mission is to provide work-ready talent for business, and to transform lives through our Learning Philosophy.

Activate Learning a Further Education Corporation established under the Further and Higher Education Act 1992, and an exempt charity under the Charities Act 2011. Members of the Corporation are responsible for holding the senior executive to account for delivery of agreed ends. Each governor brings to the Corporation a mix of knowledge, skills and abilities, which are unique and complementary to those of other governors. Together, they provide a broad range of expertise.

The Governors are responsible for setting the strategic direction of Activate Learning and ensuring that the organisation is robust and meets the needs of its stakeholders

## Personal Conduct and Qualities

Governors are required to demonstrate the highest level of professionalism, integrity and behaviour, as outlined in the Code of Conduct, which includes:

- Demonstrating a strong personal commitment to the values and aims of Activate Learning;
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## ▶ Accountability

Governors are accountable to the Chair of the Corporation Board, and the Corporation Board are collectively accountable to the various stakeholders of Activate Learning for the quality and relevance of provision, statutory

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## ► Time Commitment

Governors are expected to attend as many meetings of the Corporation as possible, which meets at least six times per year, usually in the afternoon/evening. Governors are also expected to occasionally attend development events, away days (including the annual Governors Strategy Days) and Activate Learning events, by agreement with the Chair of the Committee or the Clerk to the Corporation. Per annum this amounts to a minimum of approximately 10 hours preparation time, 18 hours meeting time, and two all day Strategy Days (52 hours per annum in total).

Governors are also encouraged to take on additional responsibilities, as members of Committees and Working Groups of the Corporation and as Link Governors. Time commitments for these roles are as follows:

- Audit & Risk Committee (3 meetings per annum): 9 hours
- Search & Governance Committee (3 meetings per annum): 6 hours
- Remuneration Committee (2 meetings per annum): 4 hours
- Link Governor: 2 – 18 hours per annum (dependent upon role)

## ► Expenses and Insurance

All Governors are entitled to claim normal travel and subsistence expenses in line with the Governors Expenses Procedure.

The Corporation maintains adequate Liability Insurance to cover members.



# PERSON SPECIFICATIONS

## Skills

### ▶ Essential

- Ability to use independent and objective judgement
- Ability to distinguish between governance and management (strategic and operational)
- Ability to challenge and constructively engage in debate
- Ability to analyse reports and data
- Ability to communicate effectively

## Experience

### ▶ Essential

- Experience of operating in a strategic capacity in a large and complex organisation
- Experience of driving improvement by supporting and challenging others.

### ▶ Desirable

Proven knowledge and strategic leadership experience in one of the following areas:

- Further Education
- Higher Education
- Further Education
- Higher Education

Additional desirable experience:

- Experience of working with local community organisations
- Experience of working with local community organisations

## Attributes

### ▶ Essential

- Personal alignment with and commitment to the values and aims of Activate Learning
- Ability to prioritise and commit to the time requirements of the role
- High level of integrity
- Committed to equal opportunities, inclusivity for all and the promotion of diversity.
- Observance of the seven principles of accountability, openness, honesty and leadership
- Ability to act as an ambassador for Activate Learning

### ▶ Desirable

- Interest in student experience and careers

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Group members

Colleges

- Banbury and Bicester College
- Bracknell and Wokingham College
- City of Oxford College
- Farnham College
- Guildford College
- Merrist Wood College
- Reading College
- The Oxford Partnership colleges  
(Saudi Arabia)

Schools

- The Bicester School
- Bicester Technology Studio
- Theale Green School
- UTC Heathrow
- UTC Oxfordshire
- UTC Reading
- UTC Swindon

Training

- Activate Apprenticeships
  - Activate Business School
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Activate Learning

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